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SAFC 5773 ✓
Copy 4 of 4

28 April 1956

MEMORANDUM FOR: Project Director

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SUBJECT : Recommendation for Promotion of [REDACTED]

1. With his imminent transfer from the position of Assistant Administrative Officer, Project AQUATONE, to your personal staff, and with his entry into the zone of consideration on 10 April 1956, I feel this to be an appropriate time to recommend to you the promotion of [REDACTED] from his present grade of GS-12 to that of GS-13.

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2. Over the past eight years, I have had an almost continuous opportunity to observe [REDACTED] performance, both in civilian life and within Government service. In fact, I shall have to claim credit for introducing [REDACTED] to CIA in 1952, when he was persuaded to leave the Department of State for a position in my division, where he worked with maximum effectiveness until the time of my departure from that activity in 1954. I had the pleasure of concurring once before in a promotion for [REDACTED] from his entry grade of GS-9 to GS-11, within a matter of months of his joining my division. This promotion, which occurred in less than the prescribed time-in-grade, was based upon his exceptional performance.

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3. For some eight months now I have had an even better opportunity to observe [REDACTED] performance, since he functioned de facto as my deputy, a position only recently established. I regard his performance as exceptional in this capacity. [REDACTED] has consistently displayed a remarkable ingenuity, a high degree of personal integrity, marked maturity, a conscientiousness excelled by few in my experience; ability to secure cooperation from persons in all stations within the Agency and without, and a high degree of personal adaptability and flexibility that I consider noteworthy. He is a capable organizer, not only of his personal responsibilities but those of a staff as well. I believe his ability in the secretariat function to be one of his most considerable assets.

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4. All of the above tasks he has performed with a personal sincerity and conviction that has enabled him to gain the confidence of everyone who works with him. I am certain that he will do a fine job on your staff, and it is with sincere regret, but with an assurance that he can be of greater service, that I see him leave the Project Administrative Staff. My recommendation for his promotion is an unqualified one.

JAMES A. CUNNINGHAM, JR.
Director of Administration
PCS/DCI

CONCUR:

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